

## Sample RTI Application

Date:

To,  
Public Information Officer  
Department of Education  
Government of Punjab  
Lahore

Subject: **RTI Request – Information about School Stipends in Bahawalpur**

In accordance with the right to information granted to citizens under the Punjab Transparency and RTI Act 2013, I would like to request for following information:

How much funding was allocated for school stipends in District Bahawalpur in the last fiscal year?

How much of these funds were actually disbursed to school children/their families during the last fiscal year?

How many children/families received the stipends during the last fiscal year?

I would like to have a hard copy of the documentation relating to the above.

Thanking you,

(Name of Applicant)  
Address and phone number